

MINUTES OF THE MALCOM CITY COUNCIL MEETING

June 1, 2020

The City Council of the City of Malcom met in regular session in the City Council Chambers at 7:01 p.m., Monday, June 1, 2020. Mayor Dawn Hamilton presided. ROLL CALL: Wakeley, Douglas (present electronically), Puls, Stanek, Vogel. Also, present: Scott Strong, Irlene Tuttle and Tom from BASF (electronically).

PERFECTING AND APPROVAL OF AGENDA: Addition of discussion of water/water committee report. Agenda approved with changes. Motion: Puls; 2nd Stanek; carried unanimously

Consent Agenda:

Approval of minutes of May 4th

1. Approval May Treasurer's Report
2. Approval May Budget Report

Motion: Stanek 2nd: Vogel; carried unanimously

APPROVAL OF BILL LIST:

Motion: Wakeley 2nd: Douglas; carried unanimously

COMMUNICATIONS: (Available in city office)

OLD BUSINESS:

1. Fire Department Report.

- May calls: 0; Sid Lamb memorials added to cemetery; new grass truck under production.

2. Water Committee Report.

Water Tower maintenance scheduled for July.

3. Nuisance Buildings/Junk & Junk Vehicles/Garbage.

No action at this time

4. Parks Committee Report.

Park and restrooms now open. Discussed adding river rock around office: weed control. Discussed new signs for office. Follow up on trees being donated by the Arbor Society.

5. Sewer Committee Report.

Lagoons drained; lift stations and pits cleaned, sprayed pits. Manhole covers need ordered.

NEW BUSINESS

1. Water Bill Disconnects/Ordinance.

Covid -19 update; ordinance reviewed; Mayor to follow up with attorney.

2. BASF Water Bill/Meter.

Issue with delayed payment resolved; FYI re: credit on one account. Changing meter in Plant 3. Per Tom, BASF remains Covid-19 free and provided update on processes.

3. Drake Library Contract.

New contract with Drake Library approved; Motion: Puls 2nd: Vogel. Carried unanimously.

4. Finance Committee- Wage Reviews.

Assembling financial impact of Covid-19 on city/community. Discussed wages: differential between full time vs. part time, tax base, property values. Based on findings, following recommended.

(1) Wage for public works position: no change. Motion: Puls 2nd: Stanek. Carried unanimously.

(2) Wage for treasurer position: no change. Motion: Puls. 2nd: Stanek.

(3) Wage for city clerk position: 3% raise as promised in interview Motion: Stanek. 2nd: Wakeley. Carried unanimously.

(4) Wage for contract positions: no change. Motion: Puls. 2nd: Stanek. Carried unanimously.

5. Set Rate for City Mowing of Residential Properties.

Rate to remain same as current (\$200). Motion: Stanek. 2nd: Douglas. Carried unanimously.

6. Review Ordinance #224 for City Mowing of Residential Properties.

Discussed modification of terms vs. remaining the same. Decision to review in March in 2021. No changes.

7. IRWA/Covid-19 Update from Iowa Utilities Board.

Updated information provided by IRWA from Iowa Utilities Board.

8. Windstream Holdings; Chapter 11: Notice of Hearing.

FYI: Restructuring update from Windstream

9. Zoning Committee.

- Building permit authorized for concrete patio

- Building permit authorized for privacy fence

10. Dead Ash Trees.

Courtesy letter to be sent to residents with dead or diseased trees advising to remove said trees.

11. One Call Annual Meeting:

Information regarding registration to attend annual meeting and voting. No action.

12. Bad Debt Write Off.

Bad debt discussion. Voted to write off account. Motion: Puls 2nd: Wakeley Carried unanimously.

13. RFP for City Property.

Discussed revisions to draft for RFP.

14. Vacation/Coverage. Scott Strong on vacation 6/12 through 6/21. Kory Robison will cover Scott's responsibilities and Nathan Johnson to do any mowing.

COMMENTS FROM CITIZENS:

Review of Complaint/Suggestion Forms. No forms received.

ADJOURN: Motion: Wakeley, 2nd: Vogel, All Ayes, motion carried at 9:00 PM

CLAIMS ALLOWED

Salaries	5317.50
Ace Pet Control (3 buildings)	111.00
Alliant Energy	1612.16
Audas Sanitation	1114.20
Community of Flags Store (3x5 USA, 3x5 State Iowa Flags)	111.50
Grinnell-Herald (Cncl Mtg Min 5/4/20; pub 5/11/ 20)	79.79

Heartland Co-op (Chemicals)	18.70
Keystone Labs Inc (Lagoon samples 4/17 & 5/4)	133.60
Metering & Technology Solutions (Meter for BASF)	713.92
State Hygienic Lab	13.00
Windstream (Phone/Internet)	184.16
IPERS	1256.37
EFTPS	1591.02
PWA	3396.80
Petty Cash – (3) Certified letters/ (2) water labs	21.65
Wal-Mart (office supplies)	104.84
Caldwell, Brierly & Chalupa,(rev. corr, prepped RFP)	467.00
John Deere Financial (Thiessens - Wheel kit lawn mower/sprayer parts)	124.52
Hickenbottom Inc (tube cutter/pain/meter cplg, brass adapter/crimp tool/ring)	158.16
Quality Pump & Control (Seal on pump, labor, 5 lb press. inducer, supplies)	1088.73
Hall's Feed & Seed (1 Speed Feed 450 Head for weed eater)	35.95
New Century FS (Mower gas)	40.88
Dawn Hamilton - 3 meetings @\$35.00	105.00
Darren Douglas - 3 meetings @ \$25.00	75.00
Mike Vogel - 3 meetings @ \$25.00	75.00
Rick Puls - 3 meetings @ \$25.00	75.00
Tammy Wakeley - 3 meetings @ \$25.00	75.00
Terry Stanek - 3 meetings @ \$25.00	75.00

To be accounted for in May: RECEIPTS/DISBURSEMENTS

GENERAL	6951.57	8760.03
FIRE DEPARTMENT	163.09	1830.00
ROAD USE TAX	2306.64	104.07
EMPLOYEE BENEFITS	377.51	855.86
LOST	2917.50	2917.50
TIF	454.28	0.00
DEBT SERVICE	2005.02	27250.00
WATER	10390.66	5013.28
WATER PROJECT	0.00	0.00
SEWER	4163.40	1870.17
SEWER SINKING FUND	72.08	0.00
TOTALS	29801.75	48600.91
INVESTMENTS	91456.88	

Dawn Hamilton, Mayor

Mary Brannian, Clerk

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